

## **CERTIFICATE IN COMMUNITY DEVELOPMENT (Level 3)**

### **DESCRIPTION**

This programme enhances students' knowledge in community development issues/challenges both current and emerging, appropriate community development processes, approaches, strategies and skills to enable them to be effective community workers, trainers and leaders in terms of addressing and coping with these community development issues and challenges. It involves field practical work in a community by using participatory and learning approaches, processes and skills that they have learnt under this course, to help communities effectively contribute to their own development needs.

### **CAREER OPPORTUNITIES**

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Community Development Worker
- Social Officer
- Youth Development Officer
- Community Welfare Officer

### **LENGTH OF PROGRAMME**

Full Time	1 year
Part Time	1 and half years

### **ELIGIBILITY/ADMISSION REQUIREMENTS**

To be admitted to the Certificate in Community Development person shall have:

- pass in Form 4/Year 10 or equivalent with English and must be 18 years and over or;
- relevant work experience in community development or;
- met the mature student criteria admission

### **COURSE INFORMATION**

This programme has a total of five (5) courses.

Course Code	Course Title	Semester	Delivery Mode	Campus	Fees (FJD)
CEC 31	Basic Concepts of Community Development	1&2	Print & Online	All	\$300
CEC 32	The Community Development Process	1&2	Print & Online	All	\$300
CEC 33	Community Project Development	1&2	Print & Online	All	\$300
LLF 11	Communication and Study Skills	1 & 2	Print	All	\$275
			Face to Face	Laucala	\$455
LLF 14	Foundation English A	2	Print	All	\$275

## **DELIVERY VALIDATION & QUALITY ASSURANCE**

USP is a self-accrediting university. The programme is approved by USP's academic senate which is the highest academic authority.

## **ASSESSMENT**

All courses are competency based and assessment varies with each course and may include demonstrations, observation, questions and answers, case studies and assignments.

## **RECOGNITION OF PRIOR LEARNING**

Recognition of Prior Learning (RPL) takes into account the knowledge and skills you have already gained through your previous education and work. This may be through formal or informal training, paid or unpaid work experience, and can earn you credit if relevant to the courses of this programme. Student must apply for course/s RPL when admitted in the programme with full programme fee.

## **CREDIT TRANSFER**

Do you already have a qualification, statements of attainment or academic statements for courses completed at another recognised institution? If yes, CVCE may award credit transfer after assessing outcomes, contents and assessment tools used. This one off absolute decision lies with CVCE. There is no cost for this recognition.

## **EXIT POINTS**

You may exit from this qualification at any given time and receive a Statement of Attainment for courses you have successfully completed.

## **LEARNING RESOURCES & SUPPORT SERVICES**

Students are issued with learning materials and handouts relevant to each course. Students will have full access Library, counselling Programmes, ITS Labs, email access, online learning support and Campus Life activities. The courses will have online learning support using Moodle (<http://elearn.usp.ac.fj>).

## **QUALIFICATION PATHWAYS/ARTICULATION**

After achieving this qualification candidates may undertake:

- A Diploma programme in the relevant area provided by the faculties at the University of the South Pacific.

## **STUDENT RIGHTS AND RESPONSIBILITIES**

USP is committed to providing both an excellent education and experience for students. Student enrolled in any course will automatically become a member of the USP Student Association. Moreover, student can agree their grievance and complaints by filling in CVCE's Student Complain Form and which has redress turn out time of three (3) days.

## **FOR MORE INFORMATION CONTACT**

### **CONTACT**

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